

**TOKOROA HIGH SCHOOL
INFORMATION POLICY AND PROCEDURE MANUAL**

Subject: Enrolment Agreement

ENROLMENT AGREEMENT FOR

..... (Student's Name)

Student:

1. I will do my best in class to gain the best and highest qualifications.
2. I will follow these rules:
 - **Respect and care for all other people and school property**
(e.g. take care of all property, return all private property to its owner, take care of and consider the feelings of others – **The use of drugs or verbal or physical abuse is unacceptable**).
 - **Follow staff directions the first time they are given**
(e.g. starting work as directed, attempting all tasks, including homework)
 - **Be punctual and ready with books and equipment to work each period**
 - **Listen while others are speaking and raise a hand and wait to be invited to speak**
 - (e.g. Listening to instructions, wait for your turn to speak, do not interrupt the work of others)

Signed: (Student) **Date**

Parents/Guardian:

- We will support and encourage his/her pathway to qualifications.
- We will make sure he/she wears the school uniform correctly and we will pay the school donation and subject fees.
- We agree to the above requirements.

Signed:
(Parent/Guardian)

Date:

School:
Tokoroa High School agrees to provide as wide a variety of opportunities to gain qualifications as Ministry of Education funding allows by:

- providing attention and action to help meet the needs of individuals and groups.
- following the requirements of the School Strategic Plan.

Please Note:
An enrolment record will be requested from your previous school.
On leaving this school your enrolment record will be updated and passed on to the next school, as well as other school records pertaining to you.
You or your parents can request a copy of the enrolment record from the school.

Principal:

Date: